



सीमा शुल्क प्रधान आयुक्त कार्यालय (आयात)  
OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS (IMPORT)

अंतर्देशीय कन्टेनर डिपो, तुगलकाबाद नई दिल्ली-११००२०

INLAND CONTAINER DEPOT, TUGHLAKABAD, NEW DELHI-110020

C.No.VIII/ICD/TKD/Imp./ET./Duty Roster/02/2020

Dated:-23.03.2020

कार्यालय आदेश  
OFFICE ORDER

32491

In pursuance of F.No.50050/40/2020-Ad-I dated 22.03.2020 issued by the Joint Secretary to the Government of India, Central Board of Indirect Taxes and Customs, New Delhi for Preventive measures to contain the spread of COVID-19 wherein it has been directed that a roster of staff for the office for the period from 23<sup>rd</sup> March, 2020 to 31<sup>st</sup> March, 2020 which are required for discharge of essential and critical services may be drawn so that only those officers are to attend office which are required for discharge of essential and critical services for clearance of goods such as assessment group, examination and preventive, for the above mentioned period.

2. Accordingly, DC (SIIB), DC (Import Shed) and DC (Admin) has been directed to depute appropriate skeletal staff to ensure smooth discharge of essential and critical services.
3. The remaining Sections staff should be available on telephone and other electronic means of communication at all times. They shall attend office if called for, in case of any exigencies of work.
4. It may please be noted that it will be the responsibility of the official concerned and his/her supervisory officer to ensure that no urgent / time bound work is lost sight of and non availability of staff should not result in any matter getting time barred leading to loss of revenue.
5. All are requested to contact Assistant Commissioner (Headquarter), ICD TKD Import, New Delhi for issuance of necessary pass for commuting to Delhi during above said shutdown period to avoid any inconvenience to commute to the office.
6. This issues with the approval of the Principal Commissioner of Customs.

23/3/2020

Additional Commissioner (P&V)  
ICD, TKD (Import), New Delhi.

Copy to:-

1. The Additional Commissioner of Customs, CCCU (DZ), NCH, New Delhi.
2. All Additional / Joint Commissioner of Customs, ICD TKD (Import) New Delhi.
3. All Deputy/Assistant Commissioner of Customs, ICD TKD (Import) New Delhi.
4. Sr. PS to Pr. Commissioner of Customs, ICD TKD (Import) New Delhi.
5. All Officers & Staff ICD TKD (Import) New Delhi.
6. Concerned Officers.
7. Notice Board.

23/3/2020

Additional Commissioner (P&V)  
ICD, TKD (Import), New Delhi.